

**Community Development Advisory Commission Meeting
November 16, 2004 Minutes**

The Community Development Commission met on Thursday, November 16, 2004 in the City Hall Council Chambers located at 221 East Main Street, Round Rock, Texas. The meeting was called to order at 6:30 pm. The following commissioners were present for roll call: Rodney Howard, Rick Guzman, Dina Schaefer, Martha Chavez, Mary Green, and Karen Adair-Murphy. Stephanie Baker was absent.

Minutes: October 7, 2004.

Chairman Howard asked for a motion to approve the October 7, 2004 minutes.

Motion: Commissioner Schaefer moved to approve the October 7, 2004 minutes as submitted. Motion was seconded by Commissioner Adair-Murphy.

Vote:	Ayes:	Dina Schaefer
		Rick Guzman
		Rodney Howard
		Martha Chavez
		Mary Green
		Karen Adair-Murphy
	Noes:	None
	Abstain:	None
	Absent:	Stephanie Baker

Motion carried unanimously.

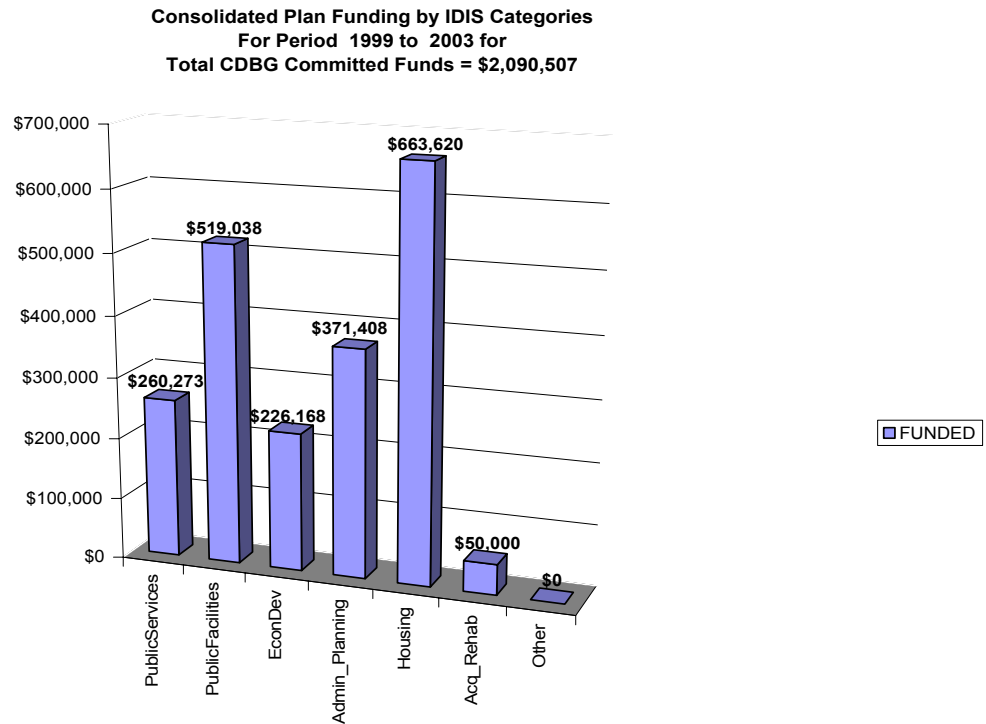
Presentations:

Consider discussion of the 2003-2004 Consolidated Annual Performance Evaluation Report (CAPER).

The CAPER report is available for public comment from November 15 through November 30, 2004. This report contains financial information on all programs funded during the fiscal year. Tables 1 and 2 were omitted from the report because the information is a duplication of information provided in the exhibits. Ryan noted that this CAPER represents the closeout of the previous five year funding cycle and that the

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City has spent more than two million CDBG dollars on housing, economic development, public facility improvements, and public service activities.



A public hearing will be held by City Council on December 16 on the CAPER.

Staff Comments:

The Minor Home Repair Program is now active and a consultant has been hired to perform initial inspections on 17 properties. The program has a \$5,000.00 limit on repairs and in two days (7 inspections), it has been determined that three homes will not be able to participate due to the massive amount of repairs needed to bring the homes up to code. Ryan said that the program will be re-evaluated after all the properties have been inspected to see what could be done to address the needs of the homes that require more money.

Commissioner Comments:

All the commissioners wished everyone a happy Thanksgiving. Being no further business, the meeting adjourned at 6:42 p.m.

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Respectfully submitted,

Mona Ryan

Community Development Coordinator